**Parent Statement for Partner Services**

1. **Welcome to our Partner Service**

EMSC Montessori Ltd**,** Long Lane, Letterkenny, Co. Donegal F92 N923, is a Partner Service, working together with the Department of Children, Equality, Disability, Integration and Youth, and parents to deliver high quality, affordable, inclusive Early Learning and Care (ELC) and/or School Age Childcare (SAC) services for children. As part of that partnership, this statement outlines some of the important things you can expect from us, a Partner Service.

**1.1 About Us**

Here are some of the basic things to know about us:

A typical week for us is 07.45 to 18.00 Monday to Friday for 52 weeks per year.

At EMSC Montessori Ltd we offer the following services to children and their families:

|  |  |
| --- | --- |
|  | Sessional pre-school under the ECCE (Free Pre-school) |
|  | Full day Care/part time care for Early Learning & Care (ELC) |
|  | Term Time School Age Childcare |
|  | Out of term School Age Childcare |

*[Choose all that apply]*

1. **Early Childhood Care and Education Programme (ECCE), Access and Inclusion Model (AIM) and National Childcare Scheme (NCS).**

This Partner Service is in contract to deliver the:

|  |  |
| --- | --- |
|  | National Childcare Scheme (NCS) |
|  | Early Childhood Care and Education (ECCE) programme |
|  | Community Childcare Subvention Scheme Plus (CCSP) |

**Early Childhood Care and Education Programme (ECCE):**

ECCE provides for 15 hours per week of preschool provision over 38 weeks per year before children start primary school at no charge to parents.

EMSC Montessori Ltd will support you in registering your child for the ECCE programme in our service if your child meets the eligibility criteria. Further information about ECCE is available here - <https://www.gov.ie/en/publication/2459ee-early-childhood-care-and-education-programme-ecce/>

**Access and Inclusion Model (AIM):**

The goal of AIM is to create a more inclusive environment in pre-schools, so all children, regardless of ability, can benefit from quality early learning and care. The model achieves this by providing universal supports to pre-school settings, and targeted supports, which focus on the needs of the individual child, without requiring a diagnosis of disability.

Further information about AIM is available here - <https://aim.gov.ie/>

Optional:

This service also has an Inclusion Coordinator, Beatrice Tafuma who has a special qualification focused on supporting the inclusion of all children in the service.

**National Childcare Scheme (NCS)**

NCS provides subsidies to parents to offset the costs of ELC and SAC. There are three types of NCS subsidies which are all available for children up to the age of 15.

This service welcomes children who are entitled to any category of NCS subsidy. Further information about the NCS is available here - <https://www.ncs.gov.ie/en/> or contact the NCS Parent Support Centre on 01 906 8530 (Monday to Friday from 9am to 5pm).

EMSC Montessori Ltd will support you in applying for support under the NCS for your family**.**

**3. Fees Policies**

As a Partner Service, we operate a Fees Policy that is transparent and understandable to all of our parents, the objective of which is to prevent any and all misunderstandings where possible. Please do not hesitate to contact Maureen Walsh who will provide additional clarification as required.

|  |  |  |
| --- | --- | --- |
| **3.1** |  | **a) Facilities that were in existence in September 2021**  As a Partner Service, we are committed to operating the ‘fee freeze’ for Programme Year 2022/2023. This means that we will not charge our parents more for the same service than what we were charging in September 2021. |
|  |  | **b) Facilities that have been established since September 2021**  As a Partner Service, we are committed to operating the ‘fee freeze’ for Programme Year 2022/2023. This means that we will not increase our fees during this year. |

**3.2** **Donations** - We will not request or accept any donations, voluntary or otherwise from parents/guardians, in respect of the ELC/SAC services being provided.

**3.3** **Deposits** - We will not charge any non-refundable deposits to parents/guardians in the respect of their ELC/SAC service where the parent/guardian takes up the service for which the deposit was paid.

**3.4** In order that you can understand what this fee freeze means for you, we have outlined our fees and associated fees policy below.

**This Fees Policy will be published widely.**

a) The fee policy we are going to implement for year 2022/2023 is the same as the fee policy that we had in place on September 30th 2021.

**3.5.1** **Our Fees Policy applicable on September 30th 2021 was as follows:**

**ECCE Contract Only Fee Policy**

Here at EMSC Montessori Ltd we offer the ECCE programme to all eligible children. ECCE is free to all eligible children.

Additional information about the ECCE Programme Rules are available here - <https://www.gov.ie/en/publication/2459ee-early-childhood-care-and-education-programme-ecce/>

**SECTION A: ECCE ONLY SERVICES OFFERED**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Session Type Name** | **Session Type** | **Number of Hours per day** | **Number**  **of days per week** | **Number of hours per week** | **Session Start time** | **Session Finish Time** | **ECCE – 3 Free Hours**  **(€)** | **Full Fee – Non-ECCE Eligible Children (€)** |
|  |  |  |  | 0.00 |  |  |  |  |
|  |  |  |  | 0.00 |  |  |  |  |
|  |  |  |  | 0.00 |  |  |  |  |
|  |  |  |  | 0.00 |  |  |  |  |
|  |  |  |  | 0.00 |  |  |  |  |
|  |  |  |  | 0.00 |  |  |  |  |

**FEE POLICY TABLE FOR ALL SERVICES EXCLUDING ECCE ONLY**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Session Type Name** | **Age Range** | **ECCE Available for ECCE eligible children?** | **Meals Included?** | **Additional**  **Info** | **Number of Hrs**  **per day** | **Number**  **of days per week** | **Number of Hrs**  **per week** | **Session Start time** | **Session Finish Time** | **Fee**  **(less ECCE 3 Free Hrs) (€)** | **Fee less NCS Universal Subsidy (€)** | **Full Fee**  **(€)** |
| Full Day Care | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | Yes | Yes | Breakfast, Morning Snack, Hot Dinner Afternoon Snack Milk/Water Included | 10.25 | 5.00 | 51.25 | 07.45 | 18.00 | €130.50 | €172.50 | €195.00 |
| Full Day Care | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | Yes | Yes | Breakfast, Morning Snack, Hot Dinner Afternoon Snack Milk/Water Included | 10.25 | 4.00 | 41.00 | 07.45 | 18.00 | €123.40 | €157.00 | €175.00 |
| Full Day Care | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | Yes | Yes | Breakfast, Morning Snack, Hot Dinner Afternoon Snack Milk/Water Included | 10.25 | 3.00 | 30.75 | 07.45 | 18.00 | €111.30 | €136.50 | €150.00 |
| Full Day Care | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | Yes | Yes | Breakfast, Morning Snack, Hot Dinner Afternoon Snack Milk/Water Included | 10.25 | 2.00 | 20.50 | 07.45 | 18.00 | €69.20 | €86.00 | €95.00 |
| ECCE 9 - 12 Session | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | Yes | No | Parents supply food and drinks (Excluding Water) | 3.00 | 5.00 | 15.00 | 09.00 | 12.00 | €0.00 | €0.00 | €0.00 |
| ECCE 9.15-12.15 Session | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | Yes | No | Parents supply food and drinks (Excluding Water) | 3.00 | 5.00 | 15.00 | 09.15 | 12.15 | €0.00 | €0.00 | €0.00 |
| ECCE Session 3.5 Hours | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | Yes | Yes | Breakfast Morning Snack and  Milk/Water Included. | 3.50 | 5.00 | 17.50 | 08.30 | 12.00 | €30.50 | €92.50 | €95.00 |
| After School 1.30-6pm | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | No | Yes | Hot Dinner Afternoon Snack Milk/Water Included. | 4.50 | 5.00 | 22.50 | 01.30 | 18.00 | €0.00 | €87.50 | €100.00 |
| After School 1.30-6pm | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | No | Yes | Hot Dinner Afternoon Snack Milk/Water Included. | 4.50 | 4.00 | 18.00 | 01.30 | 18.00 | €0.00 | €75.00 | €85.00 |
| After School 1.30-6pm | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | No | Yes | Hot Dinner Afternoon Snack Milk/Water Included. | 4.50 | 3.00 | 13.50 | 01.30 | 18.00 | €0.00 | €62.50 | €70.00 |
| After School 1.30-6pm | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | No | Yes | Hot Dinner Afternoon Snack Milk/Water Included. | 4.50 | 2.00 | 9.00 | 01.30 | 18.00 | €0.00 | €50.00 | €55.00 |
| After School 1.30-6pm | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | No | Yes | Hot Dinner Afternoon Snack Milk/Water Included. | 4.50 | 5.00 | 22.50 | 01.30 | 18.00 | €0.00 | €82.50 | €95.00 |
| After School 1.30-6pm | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | No | Yes | Hot Dinner Afternoon Snack Milk/Water Included. | 4.50 | 4.00 | 18.00 | 01.30 | 18.00 | €0.00 | €70.00 | €80.00 |
| After School 1.30-6pm | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | No | Yes | Hot Dinner Afternoon Snack Milk/Water Included. | 4.50 | 3.00 | 13.50 | 01.30 | 18.00 | €0.00 | €57.50 | €65.00 |
| After School 1.30-6pm | |  |  | | --- | --- | | 0-1 Yr | 1-2 Yrs | | 2-3 Yrs | 3-6 Yrs | | 4-15 Yrs | | | No | Yes | Hot Dinner Afternoon Snack Milk/Water Included. | 4.50 | 2.00 | 9.00 | 01.30 | 18.00 | €0.00 | €50.00 | €55.00 |

*\*The NCS Universal subsidy provides 50c per hour towards the cost of a registered childcare place for a maximum of 45 hours per week. For a parent that chooses to avail of fewer than 45 hours of childcare, the subsidy will only be payable in respect of these agreed fewer hours*.

**SECTION B - FEES EXTRAS: DEPOSIT / DISCOUNT / OPTIONAL EXTRAS\*[[1]](#footnote-1)/ ADDITIONAL SERVICES\***

|  |  |  |
| --- | --- | --- |
| **Type** | **Description** | **Additional Details/Conditions** |
| Deposits | €50.00 on ECCE enrollments to be refunded once the child is approved on the Hive |  |
| Discount | 10% Discount per week on 5 /4 Full Day Fee for the Second Child |  |
| Optional Extras | One off Trip to Farm for Preschool children only. (€15.00 Approx) | This will be confirmed in advance of the trip |
| Optional Extras | Monkeynastix for Preschool children only (€35.00 per term Approx) | This will be confirmed in advance. |
| Choose an item. |  |  |
| Choose an item. |  |  |

**Section C - Other Additional Information**

**Click here to** i**nsert any other additional information that relates to the implementation of your fees policy, that parents need to have a clear understanding of so as to help avoid misunderstandings where possible, such as the management of absenteeism/illness/etc**

**3.5.2 (a) The changes to our Fees Policy as applicable on September 30th 2021 are as follows:**

The following **new Service Types ARE available**:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Session Type Name** | **Age Range** | **ECCE Available for ECCE eligible children?** | **Meals Included?** | **Additional**  **Info** | **Number of Hrs**  **per day** | **Number**  **of days per week** | **Number of Hrs**  **per week** | **Session Start time** | **Session Finish Time** | **Fee**  **(less ECCE 3 Free Hrs) (€)** | **Fee less NCS Universal Subsidy (€)** | **Full Fee**  **(€)** |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |

**3.5.2 (b) The following Service Types are NO LONGER available:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Session Type Name** | **Age Range** | **ECCE Available for ECCE eligible children?** | **Meals Included?** | **Additional**  **Info** | **Number of Hrs**  **per day** | **Number**  **of days per week** | **Number of Hrs**  **per week** | **Session Start time** | **Session Finish Time** | **Fee**  **(less ECCE 3 Free Hrs) (€)** | **Fee less NCS Universal Subsidy (€)** | **Full Fee**  **(€)** |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |
|  | Choose an item. | Choose… | Choose… |  |  |  | 0.00 |  |  |  |  |  |

**4. Quality measures**

As a Partner Service, we are committed to delivering quality for children and families. There are number of ways we can show this.

**4.1 Our staff have the following qualifications:**

|  |  |
| --- | --- |
| **Room/Session** | **Qualification** |
| Wobblers | 1 x BTEC National Diploma in Children's Care, Learning & Development  1 x AMI Montessori Diploma 3 to 6+ years  2 x QQI 5 Early Childhood Care and Education |
| Toddler 2 | 1 x QQI 6 Early Childhood Care and Education  1 x Advanced/Higher Certificate in Early Childhood Care, Health and Education  1 x LINC - Leadership for Inclusion in the Early Years (Special Purpose Award) |
| Montessori 1 | 1 x BA (Hons) in Early Childhood Studies and Education Studies  1 x BSc (Hons) Early Childhood Care, Health and Education  1 x Level 3 BTEC National Diploma, Caring Services (Nursery Nursing)  1 x Advanced/Higher Certificate in Early Childhood Care, Health and Education |
| Montessori 2 | 1 x BSc (Hons) Early Childhood Care, Health and Education  1 x BSc (Ord) Early Childhood Care, Health and Education  1 x Diploma in Modern Montessori Teaching |
| ECCE AM / Afterschool PM | 1x BSc (Hons) Early Childhood Care, Health and Education  1 x QQI 5 Early Childhood Care and Education  1 x LINC - Leadership for Inclusion in the Early Years (Special Purpose Award) |
| Afterschool 1 | 1 x BSc in Health and Social Care |
| Dinning Room ECCE 2 | 1 x QQI 5 Early Childhood Care and Education |
| Management | 1 x AMI Montessori Diploma 3 to 6+ years |
| Administration | 1 x Early Childhood Care and Education |
|  |  |
|  |  |

**4.2**

|  |  |
| --- | --- |
|  | **We are actively working to implement our Quality Action Plan and we will report on progress at the end of the year** |

1. \* These are entirely optional to parents [↑](#footnote-ref-1)